Metropolitan Water Reclamation District Retirement Fund

Minutes
Executive Session
Board of Trustees
May 26, 2004

Called to order: 10:30 A.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Thomas K. O’Connor, President

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<th>Trustees</th>
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<td>Thomas K. O’Connor</td>
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<td>Joseph F. Kennedy, Vice President</td>
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<td>Hon. Gloria Alitto Majewski, Secretary</td>
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<td>Helen Shields-Wright</td>
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<td>Hon. Harry “Bus’ Yourell</td>
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Staff Present: Cynthia Kueter, Executive Director
               Susan Boutin, Deputy Director

Discussion:

Trustees discussed a legal claim by former member, Derek Davis which may result in litigation.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Kennedy, seconded by Ms. Wright. Mr. O’Connor adjourned the meeting.
Metropolitan Water Reclamation
District Retirement Fund

Minutes
Executive Session
Board of Trustees
October 27, 2004

Called to order: 9:40 A.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Thomas K. O'Connor, President

Trustees: Thomas K. O'Connor X
          Joseph F. Kennedy, Vice President X
          Hon. Gloria Alitto Majewski, Secretary
          Helen Shields-Wright X
          Hon. Harry "Bus" Yourell

Staff Present: Cynthia Kueter, Executive Director
              Susan Boutin, Deputy Director

Also Present: Anita Tanay, Attorney, Jacobs, Orlove, Stanton & Hernandez

Discussion:

Trustees discussed the recommendations of the hearing officer regarding a denial of an untimely Ordinary Disability application for Diedre Wilson which may result in litigation. The Fund’s attorney, Anita Tanay provided advice and answered questions regarding how to proceed in this matter.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Kennedy, seconded by Ms. Wright. Mr. O’Connor adjourned the meeting.
Metropolitan Water Reclamation
District Retirement Fund

Minutes
Executive Session
Board of Trustees
November 17, 2004

Called to order: 9:40 A.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Thomas K. O’Connor, President

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Staff Present: Cynthia Kueter, Executive Director
               George Kirie

Discussion:
Trustees discussed the recommendation from Carrie Bell Washington, the hearing officer for the matter of Diedre Wilson’s claims for ordinary disability.

Adjournment:
Mr. O’Connor adjourned the meeting.
Metropolitan Water Reclamation
District Retirement Fund

Minutes
Executive Session
Board of Trustees
December 15, 2004

Called to order: 10:10 A.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Thomas K. O'Connor, President

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<td>Hon. Harry “Bus’ Yourell</td>
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Discussion:

Trustees discussed a personnel matter regarding a salary upgrade for the Executive Director, Cynthia Kueter.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Kennedy, seconded by Mr. Regan. Mr. O’Connor adjourned the meeting.
Called to order: 10:30 A.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F Kennedy, Vice President

Trustees:  
Joseph F. Kennedy, Vice President  X
Robert T. Regan  X
Hon. Gloria Alitto Majewski, Secretary  X
Hon. Harry “Bus’ Yourell  X

Discussion:

Trustees discussed the Board vacancy due the retirement of Thomas O’Connor on April 29, 2005. In accordance with State Statutes, the remaining Board members must designate an employee to serve out the remainder of Mr. O’Connor’s unexpired term. Trustees discussed the potential candidates who submitted their names for consideration.

Adjournment:

Motion to adjourn from Executive Session was made by Commissioner Yourell, seconded by Mr. Regan. Mr. Kennedy adjourned the meeting.
Metropolitan Water Reclamation District Retirement Fund

Minutes
Executive Session
Board of Trustees
December 14, 2005

Called to order: 10:30 A.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F Kennedy, President

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<tr>
<td>John P. Dalton, Jr.</td>
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Fund Staff present: Cynthia S. Kueter, Executive Director

Discussion:

Trustees discussed a personnel matter regarding the 3 Retirement Fund staff (Hrvojevic, Sivils and Young) positon upgrades proposed in the 2006 budget and an additional upgrade (Wilson) which was not in the proposed 2006 budget.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Dalton, seconded by Mr. Regan. Mr. Kennedy adjourned the meeting.
Metropolitan Water Reclamation District Retirement Fund

Minutes
Executive Session
Board of Trustees
February 22, 2006

Called to order: 12:45 P.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F. Kennedy, President

Trustees: Present
Joseph F. Kennedy, President X
Robert T. Regan, Vice-President X
Hon. Gloria Alitto Majewski, Secretary X
Hon. Harry ‘Bus’ Yourell
John P. Dalton, Jr. X

Discussion:

Trustees discussed a personnel matter regarding the Fund's organizational chart of employees and some potential salary increases for some of the staff.

Trustees also discussed the Executive Director’s retirement and how this position should be filled.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Regan, seconded by Mr. Dalton. Mr. Kennedy adjourned the meeting.
Metropolitan Water Reclamation District Retirement Fund

Minutes
Executive Session
Board of Trustees
May 24, 2006

Called to order: 1:36 P.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F Kennedy, President

Trustees: Present
Joseph F. Kennedy, President X
Robert T. Regan, Vice-President X
Hon. Gloria Alitto Majewski, Secretary X
Hon. Harry ‘Bus’ Yourell
John P. Dalton, Jr. X

Fund Staff present: Susan A. Boutin, Executive Director

Discussion:

Trustees discussed a personnel matter regarding an employee’s request to include time worked for the City Colleges of Chicago to calculate the amount of vacation the employee is entitled to at the Retirement Fund. Trustees discussed the Fund’s policies and how they relate to this decision.

Trustees also discussed the history of the Fund’s budgeted positions and some recommended changes to the 2006 organizational chart.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Regan, seconded by Mr. Dalton. Mr. Kennedy adjourned the meeting.
Metropolitan Water Reclamation
District Retirement Fund

Minutes
Executive Session
Board of Trustees
July 26, 2006

Called to order: 9:45 A.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F. Kennedy, President

Trustees: Joseph F. Kennedy, President  X
Robert T. Regan, Vice-President  X
Hon. Gloria Alitto Majewski, Secretary  X
Hon. Harry ‘Bus’ Yourell  X
John P. Dalton, Jr.  X

Fund Staff present: Susan A. Boutin, Executive Director

Discussion:

Trustees discussed a personnel matter regarding the Supervising Benefits Analyst position posting as directed by the Board at the May 24, 2006 meeting. Sue Boutin explained the interview process, testing and results of the process. Staff made a recommendation to promote Mary Wilson to this position.

Adjournment:

Motion to adjourn from Executive Session was made by Commissioner Majewski, seconded by Mr. Dalton. Mr. Kennedy adjourned the meeting.
Called to order: 10:30 A.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F. Kennedy, President

Trustees:
- Joseph F. Kennedy, President  X
- Robert T. Regan, Vice-President  X
- Hon. Gloria Alitto Majewski, Secretary  X
- Hon. Harry ‘Bus’ Yourell
- John P. Dalton, Jr.  X

Fund Staff present:
- Susan A. Boutin, Executive Director
- George Kirie, Senior Financial Analyst
- Mary Wilson, Senior Benefits Analyst

Discussion:

Trustees discussed a personnel matter regarding the Benefits Manager job posting and the interview process. Staff made a recommendation to hire Ksenija Hrvojevic for the Benefits Manager position.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Regan, seconded by Mr. Dalton. Mr. Kennedy adjourned the meeting.
Metropolitan Water Reclamation District Retirement Fund

Minutes
Executive Session
Board of Trustees
November 15, 2006

Called to order: 12:30 P.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F Kennedy, President

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<td>John P. Dalton, Jr.</td>
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Fund Staff present: Susan A. Boutin, Executive Director

Discussion:

Trustees discussed a personnel matter regarding the Assistant Benefits Analyst job posting, the process followed and the applicants who may be considered for the position

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Regan, seconded by Mr. Dalton. Mr. Kennedy adjourned the meeting.
Called to order: 10:00 A.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F Kennedy, President

Trustees:       Present
Joseph F. Kennedy, President              X
Robert T. Regan, Vice-President            X
Hon. Gloria Alitto Majewski, Secretary     X
John P. Dalton, Jr.                        X

Fund Staff present: Susan A. Boutin, Executive Director

Discussion:

Trustees discussed the personnel changes in the 2007 Retirement Fund budget and the impact on Fund’s work.

Adjournment:

Motion to adjourn from Executive Session was made by Commissioner Majewski, seconded by Mr. Regan. Mr. Kennedy adjourned the meeting.
Called to order: 12:00 P.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F Kennedy, President

Trustees:
- Joseph F. Kennedy, President
- Robert T. Regan, Vice-President
- Hon. Gloria Alitto Majewski, Secretary
- Hon. Barbara J. McGowan
- John P. Dalton, Jr.

Present

Fund Staff present:
- Susan A. Boutin, Executive Director
- George Kirie, Senior Financial Analyst
- Mary Wilson, Senior Benefits Analyst

Discussion:

Trustees discussed a personnel matter regarding the posting of the Office Services Assistant position and the resumes received due to the posting.

A discussion followed regarding the potential litigation by two employees who have applied for ordinary disability.

Trustees discussed a personnel matter regarding the Fund’s, Benefits Coordinator, Karen Baker and her performances issues in the past. Trustees discussed options to correct the issue.

Adjournment:

Motion to adjourn from Executive Session was made by Commissioner Majewski, seconded by Mr. Regan. Mr. Kennedy adjourned the meeting.
Metropolitan Water Reclamation
District Retirement Fund

Minutes
Executive Session
Board of Trustees
March 28, 2007

Called to order: 10:08 A.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F Kennedy, President

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<td>Hon. Gloria Alitto Majewski, Secretary</td>
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<td>Hon. Barbara J. McGowan</td>
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<td>John P. Dalton, Jr.</td>
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Fund Staff present: Susan A. Boutin, Executive Director
George Kirie, Senior Financial Analyst

Discussion:

Trustees discussed a personnel matter regarding the pay grade for the Fund's programmer.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Dalton, seconded by Mr. Regan. Mr. Kennedy adjourned the meeting.
Metropolitan Water Reclamation District Retirement Fund

Minutes
Executive Session
Board of Trustees
November 28, 2007

Called to order: 12:20 P.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F. Kennedy, President

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<td>Robert T. Regan, Vice-President</td>
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<td>Hon. Gloria Alitto Majewski, Secretary</td>
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<td>Hon. Barbara J. McGowan</td>
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<td>John P. Dalton, Jr.</td>
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Fund Staff present: Susan A. Boutin, Executive Director

Discussion:

Trustees discussed a personnel matter regarding the resignation of the Assistant Benefits Analyst, Patrick Pucher and the work he performed for the finance and benefit departments. Following a discussion by the Trustees on the matter, Ms. Boutin requested time to review the Fund’s organizational chart and the anticipated work responsibilities for the staff in the future.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Dalton, seconded by Commissioner Majewski. Mr. Kennedy adjourned the meeting.
Called to order: 1:10 P.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F Kennedy, President

Trustees: 

- Joseph F. Kennedy, President
- Robert T. Regan, Vice-President
- Hon. Gloria Alitto Majewski, Secretary
- Hon. Barbara J. McGowan
- John P. Dalton, Jr.

Fund Staff present: Susan A. Boutin, Executive Director

Discussion:

Trustees discussed a personnel matter regarding the Fund's Supervising Financial Analyst, George Kirie. Information was presented by the Executive Director identifying her concerns about the Fund's accounting. Trustees discussed some options on how to proceed.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Regan, seconded by Commissioner McGowan. Mr. Kennedy adjourned the meeting.
Metropolitan Water Reclamation
District Retirement Fund

Minutes
Executive Session
Board of Trustees
June 25, 2008

Called to order: 11:30 A.M.
Place: Board Room, 111 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F. Kennedy, President

Trustees:  
Joseph F. Kennedy, President X
Robert T. Regan, Vice-President X
Hon. Gloria Alitto Majewski, Secretary X
Hon. Barbara J. McGowan X
John P. Dalton, Jr. X

Fund Staff present: Susan A. Boutin, Executive Director

Discussion:

As a follow-up to a personnel matter discussed at the April 23, 2008 Executive Session, Susan Boutin presented information on the current status of the problem and how the situation was handled. Trustee discussion followed regarding the issue.

Trustees also discussed the response to the position posting for the Accountant/Analyst position.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Regan, seconded by Ms. McGowan. Mr. Kennedy adjourned the meeting.
Metropolitan Water Reclamation District Retirement Fund

Minutes
Executive Session
Board of Trustees
January 27, 2010

Called to order: 11:42 A.M.
Place: Board Room, 100 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F. Kennedy, President

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<td>Hon. Barbara J. McGowan</td>
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<td>John P. Dalton, Jr.</td>
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<td>Stephen J. Carmody</td>
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<td>Joseph W. Rose</td>
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Fund Staff present: Susan A. Boutin, Executive Director
Mary Wilson, Supervising Benefits Analyst

Also present: Joseph Burns, Fund Attorney, Jacobs, Burns, Orlove, Stanton & Hernandez

Discussion:

Susan Boutin presented information on a personnel matter regarding performance issues of a Retirement Fund employee, Janice Janowiak. Trustees also discussed some options for completing the IT work.

Staff made a recommendation that the Fund utilize J.C. Consulting to perform some of the tasks until the position could be filled.

Adjournment:

Motion to adjourn from Executive Session was made by Commissioner Majewski, seconded by Mr. Carmody. Mr. Kennedy adjourned the meeting at 12:36 A.M.
Metropolitan Water Reclamation
District Retirement Fund

Minutes
Executive Session
Board of Trustees
April 28, 2010

Called to order: 11:31 A.M.
Place: Board Room, 100 E. Erie St., Chicago, IL
Presiding: Mr. Joseph .F Kennedy, President

Trustees:                      Present
Joseph F. Kennedy, President   X
Robert T. Regan, Vice-President X
Hon. Gloria Alitto Majewski, Secretary X
Hon. Barbara J. McGowan         X
John P. Dalton, Jr.            X
Stephen J. Carmody             X
Joseph W. Rose                  X

Fund Staff present:            
Susan A. Boutin, Executive Director
Mary Wilson, Supervising Benefits Analyst

Re: Personnel Matter

Discussion:

Mary Wilson addressed the Board of Trustees to report on the results of the position posting for a Programmer Analyst for the Fund. Issues discussed included the resumes received, the interview process and the staff recommendation. Mr. Jim Chang from JC Consulting assisted in the interview process.

Staff recommendation is to hire Vitaliy Bunimovich. Trustees discussed the salary range for this position and other issues related to this matter.

Adjournment:

Motion to adjourn from Executive Session was made by Commissioner Majewski, seconded by Commissioner McGowan. Mr. Kennedy adjourned the meeting at 11:42 A.M.
Metropolitan Water Reclamation District Retirement Fund

Minutes
Executive Session
Board of Trustees
June 22, 2011

Called to order: 10:31 A.M.
Place: Board Room, 100 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F. Kennedy, President

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| Fund Staff present: | Susan A. Boutin, Executive Director |
|                     | Mary Wilson, Supervising Benefits Analyst |

| Also Present: | Mary Ann Boyle, Assistant Treasurer, MWRDGC |

Discussion:

Trustees discussed a personnel matter regarding hiring an independent contractor, Elizabeth Yourell. Staff presented information regarding the advantages of hiring Ms. Yourell on a part time basis to work on various projects for the Fund. Trustees discussed the immediate needs of the Fund as well as the contract which would be required.

Following the discussion, the Trustees instructed Susan Boutin to discuss the issue with the Fund’s attorney, Joseph Burns.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Dalton, seconded by Ms. Regan, and Mr. Kennedy adjourned the meeting at 10:43 A.M.
Called to order: 1:03 P.M.
Place: Board Room, 100 E. Erie St., Chicago, IL
Presiding: Mr. Joseph F Kennedy, President

Discussion:

Staff presented information on a personnel matter regarding the current pay grade for the Fund’s Programmer Analyst. The Trustees discussed his current duties as well as the salary paid to Fund IT staff in the past.

Following the discussion, the Trustees requested more information regarding the work he did for the Fund and how it could save the Fund money in the future.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Dalton, seconded by Ms. Spyropoulos, and Mr. Kennedy adjourned the meeting at 1:35 P.M.
Meeting of the Metropolitan Water Reclamation District Retirement Fund

Minutes
Executive Session
Board of Trustees
November 20, 2013

Called to order: 10:37 A.M.
Place: Board Room, 100 E. Erie St., Chicago, IL
Presiding: Mr. Joseph Kennedy, President

Discussion:

Susan Boutin presented information on a personnel matter regarding the conviction of a Retirement Fund employee, Tamara Jones. Following this discussion, the Fund’s attorney, Joseph Burns commented on the issue and made recommendations for the Trustees to consider. Trustees discussed the procedural matters related to this issue.

The Trustees discussed the possibility of litigation regarding the Fund’s investment consultant, Gray & Co. Mr. Burns commented on this issue.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Dalton, seconded by Ms. Spyropoulos, and Mr. Kennedy adjourned the meeting at 11:41 P.M.
Metropolitan Water Reclamation District Retirement Fund

Minutes
Executive Session
Board of Trustees
December 18, 2013

Called to order: 10:42 A.M.
Place: 111 E. Erie St., 7th Floor, Chicago, IL
Presiding: Mr. Joseph F. Kennedy, President

Trustees:  
Joseph F. Kennedy, President  X
Robert T. Regan, Vice-President  X
Joseph Rose, Secretary  X
Hon. Barbara J. McGowan  X
John P. Dalton, Jr.  X
Stephen J. Carmody  X
Hon. Mariyana T. Spyropoulos  X

Present

Staff present:  
Susan A. Boutin, Executive Director  
Mary Wilson, Supervising Benefits Analyst

Also present:  
Anita Tanay, Attorney, Jacobs, Burns, Orlove & Hernandez

Personnel Matter Regarding Ms. Tamara Jones

Discussion:

Trustees discussed the information provided by the Fund’s attorney, Mr. Joseph Burns at the November 20, 2013 meeting and what actions should be taken.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Dalton, seconded by Commissioner Spyropoulos. Mr. Kennedy adjourned the meeting at 11:27 A.M.
Metropolitan Water Reclamation District Retirement Fund

Minutes
Executive Session
Board of Trustees
January 22, 2014

Called to order: 10:15 A.M.
Place: Board Room, 100 E. Erie St., Chicago, IL
Presiding: Mr. Joseph Kennedy, President

Discussion:

Ms Anita Tanay discussed the request for a hearing and for discovery from Ms. Tamara Jones’ attorney and the Fund’s requirement to respond to the request. Trustees also discussed the procedural matters related to this request.

Adjournment:

Motion to adjourn from Executive Session was made by Mr. Dalton, seconded by Mr. Regan. Mr. Kennedy adjourned the meeting at 11:20 A.M.
Metropolitan Water Reclamation
District Retirement Fund

Minutes
Special Meeting
Board of Trustees
Hearing
February 18, 2014

Called to order: 1:04 P.M.
Place: Board Room, 100 E. Erie St., Chicago, IL
Presiding: Mr. Joseph Kennedy, President

Trustees:          Present
Joseph F. Kennedy, President          X
Robert T. Regan, Vice-President        X
Hon. Mariyana T. Spyropoulos, Secretary X
Hon. Barbara J. McGowan               X
John P. Dalton, Jr.                   X
Stephen J. Carmody                    X
Harold Downs                          X

Staff present:    Susan A. Boutin, Executive Director

Also present:     Anita Tanay, Attorney, Jacobs, Burns, Orlove & Hernandez
                 Robert D. Kuzas, Attorney, Robert D Kuzas, LTD

President of the Board, Joseph Kennedy called the hearing to order in the matter of the termination of Tamara Jones. Attorneys introduced themselves as Anita Tanay, Attorney for the Fund and Robert Kuzas, Attorney for Tamara Jones.

Anita Tanay discussed a number of Exhibits A through H and moved that they be admitted into evidence.

Witness, Susan Boutin was sworn in and asked a series of questions by Mr. Kuzas and Ms Tanay.

Tamara Jones was also sworn in and asked a series of questions by both attorneys.

Adjournment:

Mr. Kennedy adjourned the meeting at 2:27 P.M.
Metropolitan Water Reclamation District Retirement Fund

Minutes
Executive Session
Board of Trustees
February 19, 2014

Called to order: 10:06 a.m.
Place: Board Room, 100 E. Erie St., Chicago, IL
Presiding: Mr. Joseph Kennedy, President

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<td>Harold Downs</td>
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Also present: Anita Tanay, Attorney, Jacobs, Burns, Orlove & Hernandez

Discussion:

Tamara Jones Hearing
Trustees discussed the February 18, 2014 hearing regarding Ms. Tamara Jones and what actions could be taken.

Adjournment:

Motion to adjourn was made by Mrs. Spyropoulos, seconded by Mr. Dalton, and at 10:47 p.m. Mr. Kennedy adjourned the meeting.